## Application Form for SPRING Certification

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| **How to fill in the form:** |
| *If you see a grey field after the title or text, such as this one*       ***,*** *please click with the mouse on this grey field and write your text there- it will be written in the right font*. *In tables please use simply the empty lines and add additional table lines if necessary (table/add/lines). In the selection-boxes, simply click or on your selection and an “X” will appear.*  *Complete this form in print, typed or any other electronic format and send it to* [*applications@africertlimited.co.ke*](mailto:applications@africertlimited.co.ke) *and* [*info@africertlimited.co.ke*](mailto:info@africertlimited.co.ke) |

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| **1** | **Name of the operator / Farmer group / company applying for certification****:** | | | | | |  | | | | | | | | | | | | |
| **2** | **Address:** | | | | | | | | | | | | | | | | | | |
| Farm Location: | | | | | | | | | P.O. Box: | | | | | | | | | |
| GPS Reading | | Longitude in decimals of 4 or 6 | | | | | | | Latitude in decimals of 4 or 6 | | | | | | | | | |
| For Multisites | | | | | | | | | | | | | | | | | | |
| Name of site | | crops | | Water source | | | | | infrastructure | | | | | latitude | | | longitude | |
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| Postal Code: | | | | | | | | | City: | | | | | | | | | |
| Email: | | | | | | | | | Country: | | | | | | | | | |
| Phone: | | | | Fax: | | | | | | | | | Mobile: | | | | | |
| KRA PIN No :  ***Mandatory for Kenyan companies*** | | | | | | | | | | | | | | | | | | |
| **3** | Legal status (Ownership of farm) | | | | | | | | Registration number of company: | | | | | | | | | | |
| Name and address of Holding company\*:  \* If the applying company is a part of a holding company | | | | | | | |  | | | | | | | | | | |
| Countries where the products are intended to be traded: | | | | | | | |  | | | | | | | | | | |
| **4** | **Certification Contact Person Name:** | | |  | | | | | | | | | | | | | | | |
| Title: | | |  | | | | | | | | | | | | | | | |
| Phone : | | |  | | | | | | | | | | | | | | | |
| Email Address: | | |  | | | | | | | | | | | | | | | |
| **Financial Contact Person Name:** | | |  | | | | | | | | | | | | | | | |
| Title: | | |  | | | | | | | | | | | | | | | |
| Phone : | | |  | | | | | | | | | | | | | | | |
| Email Address: | | |  | | | | | | | | | | | | | | | |
| **5** | **Scope applied for**:  (Tick the standard) | | | ☐ SPRING option I Version 1.1-1 May 2020  ☐ SPRING option I Version 1.1-1 May 2020 multisite without QMS  ☐ SPRING option I Version 1.1-1 May 2020 multisite with QMs    ☐ SPRING option II Version 1.1-1 May 2020 (QMS) and Version 1.1-1 May 2020 | | | | | | | | | | | | | | | |
| **6.** | Type of Service: Pre-inspection ☐ Certification Audit ☐ | | | | | | | | | | | | | | | | | | |
| **7.** | Has a self-assessment for option I or internal inspections for all producers under option II been done?  Yes ☐ No ☐  ***Please note that in case the self-assessment or internal inspection is not completed, the audit will be called off until these are done.*** | | | | | | | | | | | | | | | | | | |
|  | Were critical non-conformities identified during internal inspection | | | | | | | | | | | | | | | | | | |
| **8** | Previous registration with another certification body for GLOBALG.A.P.? No: ☐  Yes: ☐ (Provide previous **GGN**)       (Provide previous Certificate no.)  (Name of Certification Body)  Previous registration with Africert Limited? No: ☐  Yes: ☐ (Provide previous **GGN**)       (Provide previous Certificate no.) | | | | | | | | | | | | | | | | | | |
| **9** | **Crops To Be Certified And Field/Plot Size And Location** (for farmer group skip No. 9 go to 10) | | | | | | | | | | | | | | | | | | |
| Crop  (common & scientific name) | Non-covered crops first harvest Plot/Field size (ha) | | | | Non-covered crops further harvest Plot/Field size (ha) | | | | | Covered crops first harvest Plot/Field size (ha) | | | | | Covered crops further harvest Plot/Field size (ha) | | | Harvest exclusion  (refer to 9 below) |
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| **10** | **For crops listed above or in the farmer register, indicate dates when harvest started, whether harvest is ongoing and when harvest will end for all certification options.** | | | | | | | | | | | | | | | | | | |
|  | ***Crop*** | ***Date when harvest started***  ***dd-mm-yyyy*** | | | | | | ***Is harvest on-going? (yes/no)*** | | | | | | | | | ***When is harvest likely to end? (indicate date)***  ***dd-mm-yyyy*** | | |
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| **11** | **Harvest Exclusion** | | | | | | | | | | | | | | | | | | |
| **NB. Harvest exclusion is subject to conditions set by GLOBALG.A.P. Crop rules version 5.2 part 2.3.** The producer must apply for exclusion per product with detailed justification. The CB will give an approval of exclusion on case-by-case basis **before** the registration is approved**.**  **Check the boxes in the table above (section 8) for any product requiring harvest exclusion.** | | | | | | | | | | | | | | | | | | |
| **12** | Produce handling Unit sites | | | | | | | | | | | | | | | | | | |
| N.B. produce handling is a mandatory part of the inspection where the following post harvest activities are carried out: “sorting, packing, storage and transport ex farm, chemical treatments, trimming, washing or any other handling where the product may have physical contact with other materials or substances”. A temporarily or permanent collection/dispatch station and the ex-farm transport from farm/field to these units should be considered as produce handling | | | | | | | | | | | | | | | | | | |
| Site  Infield  Facility | | | | | | | | | | | Location | | | | | | | |
|  | | | | | | | | | | |  | | | | | | | |
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|  | If Produce Handling is done off-farm and by the same legal entity, fill below | | | | | | | | | | | | | | | | | | |
|  | Site | | | | | | | | | | | location |  | | | | | | |
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|  | **If there is produce handling:**  Do you pack or handle products for other GLOBALG.A.P. certified producers  Producers No:  Yes:  If yes provide GGN (GLOBALG.A.P. Client Numbers) | | | | | | | | | | | | | | | | | | |
| **Producer** | | | | | | | | | | | **GGN** | | | | | | | |
|  | | | | | | | | | | |  | | | | | | | |
|  | Do you purchase products for NON GLOBALG.A.P certified producers **(Parallel ownership)**  No:  Yes: | | | | | | | | | | | | | | | | | | |
| **13** | Crop name | | Total water used per year | | | | | | | | | Acreage in hactares per crop | | | | | | | |
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| **14** | **Parallel production** (production of certified and non-certified products of the same species, but in different production units of the company):  **I apply for parallel production:  Yes  No**  If **yes**, please indicate the name and the address of each production unit for which certification is not requested | | | | | | | | | | | | | | | | | | |
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| **15** | Documents to be availed before audit for desk review   |  |  | | --- | --- | | Documents |  | | Register of the producer (or producer-group in case of producer-groups) |  | | Impact Risk Assessment updated and approved by the management |  | | List of objectives and procedures to mitigate risks, updated and approved by the management |  | | Spring training records for SPRING |  |   NB | | | | | | | | | | | | | | | | | | |
| **16** | **Disclosure of information:**  For information on disclosure, please refer to the Sublicense & Certification Agreement (V4.0) part 8 attached and GR IFA GR I Version: V5.2\_February 2019, Part 4.2.1  **Please Choose the different data release levels below:**  By ticking the levels below and by signing this document I agree that *AfriCert* will treat information as described below.  ☐ **Level 1** (Minimum and obligatory level for all sub-scopes)  a. The Company name, Current GGN and GLN (if available),Sub GLN’s (if available), Previous GGN, registration no., scheme, version, option, CB, products and status, produce handling/processing declaration, number of producers (in Option 2), city, country of production and destination are available **to the public**. The Company address is Optional.  ☐ GLOBALG.A.P., the certification body and trustee, which the producer or producer group is working with, can use all data in the GLOBALG.A.P. database for internal processes and sanctioning procedures.  ☐ **Level 2** In addition to Level 1, the producer or producer group‘s organization name, city and postal code are available to the public.  ☐ **Level 3** - Publication of all data (e.g. contact details, quantities, completed checklists) to public.  NB: The client shall accept the basic level release at level 1 | | | | | | | | | | | | | | | | | | |
| **16** | **Note:** Operators applying for certification must have access to the applicable standards (this can be downloaded free of charge from [www.globalgap.org](http://www.globalgap.org)  Or obtained from the information pack from AfriCert Ltd (delivery and printing cost charged to the client). | | | | | | | | | | | | | | | | | | |

Date:

Name (Authorised Signatory):       Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company stamp:

**FOR AFRICERT’S USE ONLY:**

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| --- | --- |
| Application reviewed and approved by: |  |
| Date of final review and approval: |  |