## Application Form for SPRING Certification

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| **How to fill in the form:** |
| *If you see a grey field after the title or text, such as this one*       ***,*** *please click with the mouse on this grey field and write your text there- it will be written in the right font*. *In tables please use simply the empty lines and add additional table lines if necessary (table/add/lines). In the selection-boxes, simply click or on your selection and an “X” will appear.**Complete this form in print, typed or any other electronic format and send it to* *applications@africertlimited.co.ke* *and* *info@africertlimited.co.ke* |

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| **1** | **Name of the operator / Farmer group / company applying for certification****:** |       |
| **2** | **Address:** |
| Farm Location:       | P.O. Box:       |
| GPS Reading | Longitude in decimals of 4 or 6 | Latitude in decimals of 4 or 6 |
| For Multisites |
| Name of site  | crops | Water source | infrastructure | latitude | longitude |
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| Postal Code:       | City:       |
| Email:       | Country:       |
| Phone:       | Fax:       | Mobile:       |
| KRA PIN No :      ***Mandatory for Kenyan companies*** |
| **3** | Legal status (Ownership of farm)       | Registration number of company:       |
|      Name and address of Holding company\*:\* If the applying company is a part of a holding company |  |
| Countries where the products are intended to be traded:       |  |
| **4** | **Certification Contact Person Name:** |       |
| Title:  |       |
| Phone :  |       |
| Email Address:  |       |
| **Financial Contact Person Name:** |       |
| Title:  |       |
| Phone :  |       |
| Email Address:  |       |
| **5** | **Scope applied for**:(Tick the standard) | ☐ SPRING option I Version 1.1-1 May 2020☐ SPRING option I Version 1.1-1 May 2020 multisite without QMS☐ SPRING option I Version 1.1-1 May 2020 multisite with QMs ☐ SPRING option II Version 1.1-1 May 2020 (QMS) and Version 1.1-1 May 2020       |
| **6.** | Type of Service: Pre-inspection ☐ Certification Audit ☐ |
| **7.** | Has a self-assessment for option I or internal inspections for all producers under option II been done?Yes ☐ No ☐***Please note that in case the self-assessment or internal inspection is not completed, the audit will be called off until these are done.*** |
|  | Were critical non-conformities identified during internal inspection |
| **8** | Previous registration with another certification body for GLOBALG.A.P.? No: ☐Yes: ☐ (Provide previous **GGN**)       (Provide previous Certificate no.)       (Name of Certification Body)       Previous registration with Africert Limited? No: ☐Yes: ☐ (Provide previous **GGN**)       (Provide previous Certificate no.)        |
| **9** | **Crops To Be Certified And Field/Plot Size And Location** (for farmer group skip No. 9 go to 10) |
| Crop(common & scientific name) | Non-covered crops first harvest Plot/Field size (ha) | Non-covered crops further harvest Plot/Field size (ha) | Covered cropsfirst harvest Plot/Field size (ha) | Covered cropsfurther harvest Plot/Field size (ha) | Harvest exclusion(refer to 9 below) |
|       |       |        |       |       | **☐** |
|       |       |       |       |       | ☐ |
|       |       |       |       |       | ☐ |
|       |       |       |       |       | ☐ |
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|       |       |       |       |       | ☐ |
| **10** | **For crops listed above or in the farmer register, indicate dates when harvest started, whether harvest is ongoing and when harvest will end for all certification options.** |
|  | ***Crop*** | ***Date when harvest started******dd-mm-yyyy*** | ***Is harvest on-going? (yes/no)*** | ***When is harvest likely to end? (indicate date)******dd-mm-yyyy*** |
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| **11** | **Harvest Exclusion** |
| **NB. Harvest exclusion is subject to conditions set by GLOBALG.A.P. Crop rules version 5.2 part 2.3.** The producer must apply for exclusion per product with detailed justification. The CB will give an approval of exclusion on case-by-case basis **before** the registration is approved**.****Check the boxes in the table above (section 8) for any product requiring harvest exclusion.** |
| **12** | Produce handling Unit sites |
| N.B. produce handling is a mandatory part of the inspection where the following post harvest activities are carried out: “sorting, packing, storage and transport ex farm, chemical treatments, trimming, washing or any other handling where the product may have physical contact with other materials or substances”. A temporarily or permanent collection/dispatch station and the ex-farm transport from farm/field to these units should be considered as produce handling |
| Site [ ]  Infield [x]  Facility [ ]  | Location |
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|  | If Produce Handling is done off-farm and by the same legal entity, fill below |
|  | Site | location |  |
|  |  |  |  |
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|  | **If there is produce handling:**Do you pack or handle products for other GLOBALG.A.P. certified producersProducers No: [ ] Yes: [ ]  If yes provide GGN (GLOBALG.A.P. Client Numbers) |
| **Producer** | **GGN** |
|  |  |
|  | Do you purchase products for NON GLOBALG.A.P certified producers **(Parallel ownership)** No: [ ] Yes: [ ]   |
| **13** | Crop name | Total water used per year | Acreage in hactares per crop |
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|  |  |  |  |
| **14** | **Parallel production** (production of certified and non-certified products of the same species, but in different production units of the company): **I apply for parallel production: [ ]  Yes [ ]  No**If **yes**, please indicate the name and the address of each production unit for which certification is not requested |
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| **15** | Documents to be availed before audit for desk review

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| Documents |  |
| Register of the producer (or producer-group in case of producer-groups) |  |
| Impact Risk Assessment updated and approved by the management |  |
| List of objectives and procedures to mitigate risks, updated and approved by the management |  |
| Spring training records for SPRING |  |

NB |
| **16** | **Disclosure of information:**For information on disclosure, please refer to the Sublicense & Certification Agreement (V4.0) part 8 attached and GR IFA GR I Version: V5.2\_February 2019, Part 4.2.1**Please Choose the different data release levels below:**By ticking the levels below and by signing this document I agree that *AfriCert* will treat information as described below.☐ **Level 1** (Minimum and obligatory level for all sub-scopes)a. The Company name, Current GGN and GLN (if available),Sub GLN’s (if available), Previous GGN, registration no., scheme, version, option, CB, products and status, produce handling/processing declaration, number of producers (in Option 2), city, country of production and destination are available **to the public**. The Company address is Optional.☐ GLOBALG.A.P., the certification body and trustee, which the producer or producer group is working with, can use all data in the GLOBALG.A.P. database for internal processes and sanctioning procedures.☐ **Level 2** In addition to Level 1, the producer or producer group‘s organization name, city and postal code are available to the public.☐ **Level 3** - Publication of all data (e.g. contact details, quantities, completed checklists) to public.NB: The client shall accept the basic level release at level 1 |
| **16** | **Note:** Operators applying for certification must have access to the applicable standards (this can be downloaded free of charge from [www.globalgap.org](http://www.globalgap.org)Or obtained from the information pack from AfriCert Ltd (delivery and printing cost charged to the client). |

Date:

Name (Authorised Signatory):       Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company stamp:

**FOR AFRICERT’S USE ONLY:**

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| Application reviewed and approved by: |       |
| Date of final review and approval: |       |