## Application Form for GLOBALG.A.P chain of custody Certification

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| **How to fill in the form:** |
| *If you see a grey field after the title or text, such as this one*       ***,*** *please click with the mouse on this grey field and write your text there- it will be written in the right font*. *In tables please use simply the empty lines and add additional table lines if necessary (table/add/lines). In the selection-boxes, simply click or on your selection and an “X” will appear.*  *Complete this form in print, typed or any other electronic format and send it to* [*applications@africertlimited.co.ke*](mailto:applications@africertlimited.co.ke) *and* [*info@africertlimited.co.ke*](mailto:info@africertlimited.co.ke) |

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| **1** | **Name of the legal operator(Producer/packer/Broker/Retail store/Restaurant** | | | | |  | | | | | | | | | | | | |
|  | **Activities of the operator** | | | | |  | | | | | | | | | | | | |
| **2** | **Address:** | | | | | | | | | | | | | | | | | |
|  | Location of Organization | | | | | | | | | | | | | P.O. Box: | | | | |
|  | GPS Reading | | Longitude in decimal format maximum 6 digits (For example 24.123456 or 1.429746)  Direction | | | | | | | | | | | Latitude: Longitude in decimal format maximum 6 digits( For example, 24.123456 or 1.429746)  Direction | | | | |
|  | Postal Code: | | | | | | | | | | | | | City: | | | | |
|  | Email: | | | | | | | | | | | | | Country: | | | | |
|  | Phone: | | | | | | | | Fax: | | | | | | | Mobile: | | |
|  | KRA PIN No :  ***Mandatory for Kenyan companies*** | | | | | | | | | | | | | | | | | |
|  | For Multisites | | | | | | | | | | | | | | | | | |
|  | Name of sites/ | Location/country/City | | | Franchised or own site | products | | | | | Activities:Packing/processing/storage/labelling | | | | Email/phone contacts | | latitude | Longitude |
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| **3** | Legal status (Ownership of farm) |  | | | | Registration number of company: | | | | | | | | | | | | |
|  | Name and address of Holding company\*:  \* If the applying company is a part of a holding company | | | | | | | | | | | | | | | | | |
|  | Countries where the products are intended to be traded: | | | | | | | | | | | | | | | | | |
| **4** | **Certification Contact Person Name:** | | | | |  | | | | | | | | | | | | |
|  | Title: | | | | |  | | | | | | | | | | | | |
|  | Phone : | | | | |  | | | | | | | | | | | | |
|  | Email Address: | | | | |  | | | | | | | | | | | | |
|  | **Financial Contact Person Name:** | | | | |  | | | | | | | | | | | | |
|  | Title: | | | | |  | | | | | | | | | | | | |
|  | Phone : | | | | |  | | | | | | | | | | | | |
|  | Email Address: | | | | |  | | | | | | | | | | | | |
| **5** | **Scope applied for**:  (Tick the standard) | | | | | GLOBALG.A.P option 1 version 6.1 Nov 2022  GLOBALG.A.P option I Version 6.1 Nov 2022 with multisites  GLOBALG.A.P option I Version 6.1 Nov 2022 with multisite for retail stores and restaurant chains in franchise | | | | | | | | | | | | |
| **6.** | Type of Service: Pre-inspection  Certification Audit | | | | | | | | | | | | | | | | | |
| **7.** | Has a self-assessment for option I or internal inspections for all producers under option II been done?  Yes  No  ***Please note that in case the self-assessment or internal inspection is not completed, the audit will be called off until these are done.*** | | | | | | | | | | | | | | | | | |
| **8** | Previous registration with another certification body for GLOBALG.A.P chain of custody .?  Yes:  (Provide previous COC Number)       (Provide previous Certificate no.)  (Name of Certification Body)  Previous registration with Africert Limited? No:  Yes:  (Provide previous **COC** )       (Provide previous Certificate no.) | | | | | | | | | | | | | | | | | |
| **9** | Have You implemented Food safety GFSI recognized standard | | | Yes | | | | | | No | | | If Yes indicate the name of the standard | | | | | |
| **10** | Do You use GGN label Logo with visual elements | | | Yes | | | | | | No | | | If Yes do You have GGN label license | | | | | |
| **11** | **Products handled/processed/stored/labelling/packing indicate when the processes start and end** | | | | | | | | | | | | | | | | | |
|  | ***products*** | | | ***Annual quantities*** | | | | ***Date when processing/handling***  ***dd-mm-yyyy*** | | | | ***Is handling/trading and processing on going*** | | | | | ***When is handling/processing/likely to end? (indicate date)***  ***dd-mm-yyyy*** | | |
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|  | **If there is produce handling:**  Do you pack/ handle products other than the ones packed or produced by the legal owner  Producers No:  Yes:  If yes provide Names of the products   |  |  |  | | --- | --- | --- | | Product | Source(producer) | GGN of the producer | |  |  |  | |  |  |  |   I | | | | | | | | | | | | | | | | | |
| **12** | **Sub-contracted Activities**  List all companies or persons that you have sub-contracted activities covered by the GLOBALG.A.P. General Regulations (GLOBALG.A.P. Chain of custody version 6.1 for November 2022).   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Company/person name** | **Postal address,code and location** | **GlobalG.A.P certified/COC/PHA** | **GGN/COC certificate validity** | **Activities carried out by subcontractor** | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  |   NB: Type of activity carried out on the product by subcontractor will help the certification body in risk classification of the subcontractor according to General rules of chain of custody version 6.1 for November 2022 clause 4.4.2 (d) | | | | | | | | | | | | | | | | | |
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| **13** | **Disclosure of information:**  For information on disclosure, please refer to the Sublicense & Certification Agreement (V5.0) part 6 attached and Global G.A.P. chain of custody General regulations part version 6.1 for November 2022  **Please Choose the different data release levels below:**  By ticking the levels below and by signing this document I agree that *AfriCert* will treat information as described below.  **Level 1** (Minimum and obligatory level for all sub-scopes)  a. The Company name, Current COC number (if available),Sub GLN’s (if available), Previous COC , registration no., scheme, version, option, CB, products and status, produce handling/processing declaration, number of producers (in Option 2), city, country of production and destination are available **to the public**. The Company address is Optional.  level 2-GLOBALG.A.P., the certification body and trustee, which the producer or producer group is working with, can use all data in the GLOBALG.A.P. database for internal processes and sanctioning procedures.  **Level 3** In addition to Level 1, the producer or producer group‘s organization name, city and postal code are available to the public.  **Level 4** - Publication of all data (e.g. contact details, quantities, completed checklists) to public.  NB: The client shall accept the basic level release at level 1 | | | | | | | | | | | | | | | | | |
| **15** | **Note:** Operators applying for certification must have access to the applicable standards (this can be downloaded free of charge from [www.globalgap.org](http://www.globalgap.org)  Or obtained from the information pack from AfriCert Ltd (delivery and printing cost charged to the client). | | | | | | | | | | | | | | | | | |

Date:

Name (Authorised Signatory):       Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company stamp:

**FOR AFRICERT’S USE ONLY:**

| Application reviewed and approved by: |  |
| --- | --- |
| Date of final review and approval: |  |