



AC 04a ORGANIC FEE SCHEDULE

1. Introduction

The following rules apply for offers issued by AfriCert, or its branch offices that operate as AfriCert when and where applicable.

2. Inspection and Certification:

a) Inspection

Daily fees for inspection and report writing are charged according to the following table:

Item	Country	Estimated cost
Annual Certification fees	Kenya, Rwanda, Tanzania, Uganda, Ethiopia.	\$250 per day
ICS audits (grower group)	Audit fees	\$250 per day
Scope expansion	Review and audit per hour	\$250 per extension
Pre-assessments	Kenya, Rwanda, Tanzania, Uganda, Ethiopia	\$250 per day
Trader Retailer, Markets	Kenya, Rwanda, Tanzania, Uganda, Ethiopia	\$250, Annual fee, inspection, report writing, and Review
Sampling and Testing fee		
Label approval		\$20 per label
Pesticide Residue Analysis	Kenya, Rwanda, Tanzania, Uganda, Ethiopia	\$ 140 per sample
Any Other Analysis	Kenya, Rwanda, Tanzania, Uganda, Ethiopia	\$215 per sample
Qualitative sample for GMO testing	Kenya, Rwanda, Tanzania, Uganda, Ethiopia	\$90 per sample
Quantitative sample for GMO testing	Kenya, Rwanda, Tanzania, Uganda, Ethiopia	\$150 per sample
Logistical cost for sample testing		\$50 per operator/batch
Farm inputs approval		\$50 per input
Transaction certificate and Certificate of inspection.	For export to the EU	\$50 per certificate
Certificate extension or Modification		\$50 per certificate
Air Travel	Economy class only	At cost
Land travel		At cost / operator

Surveillance cost	On all entities	21% of total cost
Additional office work	As applicable	\$50 per hour

*Audit days for junior auditors may be invoiced at a lower daily rate, where applicable. This applies to large smallholder grower groups.

b) Travel days

Travel days if more than 3 hours are calculated and invoiced at 50 % of the daily fee for the respective country.

c) Quotation

A quotation which shall be send to the operator shall comprise of the following, inspection fee plus overheads, license fee, travel expenses including food and accommodation. An indication of the cost of the additional inspections or other additional work that may become necessary, such as the findings of a requirements for residues or other serious non-compliances, and including the cost of sample analysis.

AfriCert will normally ask for 75 % of the total quotation on signing the certification contract. In some cases, this percentage can be higher. The remaining parts of the quotation plus the items that are not included in the offer are charged before communicating the certification decision. AfriCert will try to minimize travel expenses, e.g. by combining several inspections into one inspection trip; in such cases the costs will be split on a pro-rata basis among the involved parties. Furthermore AfriCert will only use economy class for travelling and look for reasonable accommodation.

If the operator decides to withdraw from certification after the inspection has already been carried out, the prepayment will not be refunded.

3. Transaction Certificates (TCs) respectively Certificates of Inspection (COI)

Fees for sending or shipping documents, the original will be invoiced in addition as described in the above schedule. If amendments or changes to a TC / COI are required due to mistakes / wrong information provided by the applicant, these will be invoiced in addition to the original one.

5. Additional inspections

Additional inspections (announced or unannounced) may be conducted for several reasons:

- Most certification programs require a certain percentage (mostly 10%) of operations to be subject to additional inspections. The operations are selected based on a risk analysis.
- Follow-up on corrective actions: If many, or very substantial non-conformities are found during the annual inspection, paperwork is often not sufficient for verifying if the proposed corrective actions are effective. In such cases, an additional inspection becomes necessary.
- Follow-up on complaints: If third parties (accreditation bodies, other certifiers, standard owners, companies, consumers) present complaints about an AfriCert client, and AfriCert finds the complaint to be justified, an additional onsite inspection will be carried out. In most and frequent cases are pesticide residue findings in organic food.

Such additional inspections will be invoiced to the client, at the price of the daily fees for the inspection plus the respective time for reviewing the report and following up on the complaint at a price of 50 USD per hour.

6. Additional Office Work at AfriCert office

Additional office work may include:

- Follow-up on complaints
- Adding products to be included on a certificate
- Appeals against certification decision presented by the client (provided the appeal is not justified)
- Such additional office work is invoiced at handling fees of 50 USD per hour.