

This document is a guide when making quotations and invoicing and not to be sent to the client.

GLOBALG.A.P. / GRASP/SPRING/COC FEES SCHEDULE (LOCAL AUDITS) KENYA 2024

Item	Amount
Audit fee per day/ per auditor <ul style="list-style-type: none"> This includes sight inspection and document audit where applicable. Single unit (s) for Option 1 inspection is one (1) day (but acreage or distance between production units will determine the actual time taken). For group inspection, number of days will be determined by the V of members. The QMS document audit will take an average of 6-8 hours and average of 2- 3 farmers will be inspected per day (depending on distribution). Working hours are 8 am to 5pm. Traveling is only allowed within working hours. 	Ksh 25,000 + VAT (16%) Ksh 10,000 + VAT (16%)
Report processing	Ksh 10,000 + VAT (16%)
Certification fees	Kshs 15,000+ VAT (16%)
Subsistence and accommodation allowance per auditor per day (distances where an overnight is necessary)	Kshs 4,000
Subsistence allowance per auditor per day (Where there is no overnight stay).	Kshs 700
Transport to be charged per Km at current AA rates	

GLOBALG.A.P. / GRASP/SPRING/COC FEES SCHEDULE (INTERNATIONAL AUDITS) 2024

Item	Amount
Audit fee per day/ per auditor	\$ 250
Administration and Report writing (per report)	\$ 350
Subsistence allowance per auditor per day In East Africa distances of more than 300kms where an overnight is necessary: This is option as client can pay for this directly	\$ 100
Outside East Africa	\$ 150
Transport to be charged at cost	

Rainforest Alliance FEES SCHEDULE 2024 (LOCAL AUDITS) KENYA

Item	Amount
Audit fee per day/ per auditor (5-6) farmers per day per auditor)	Ksh.25,000 + VAT (16%)
Processing and Farm Report writing (per report)	Ksh.25,000 +VAT (16%)
Processing and Group Report writing (per report)	Ksh.35,000 +VAT (16%)
Certification fees	Ksh.25,000 +VAT

Form No.	Written by/date	Authorized by/date	Revision date (yyymmdd)	Page
AC 04x	EM/ 2012	SM/ 2014	140311	1 of 4

Subsistence allowance per auditor per day Subsistence allowance in Kenya per auditor per day (where there is over night) Subsistence in Kenya per auditor per day (no overnight)	Ksh.4,000 VAT Kshs 700 +VAT
Transport to be charged per Km at current AA rates	
Travel time of more than 4 hours	Kshs 5,000 +VAT
For KTDA refer to the tender signed agreement	

Rainforest Alliance FEES SCHEDULE 2024 (INTERNATIONAL AUDITS)

Item	Amount
Audit fee per day/ per auditor (5-6 farmers per day per auditor)	\$ 250
Processing and Farm Report writing (per report)	\$ 150
Processing and Group Report writing (per report)	\$ 400
Certification fees	\$ 350
Subsistence allowance per auditor per day In East Africa distances of more than 300kms where an overnight is necessary: This is option as client can pay for this directly Outside East Africa	\$ 100 \$ 150
Transport cost will be invoiced at most current rates.	
Invoices for Vaccinations Visa and additional transport to RFA	At Cost
Travel time of more than 4 hours	\$ 50

UEBT STANDARD FEES SCHEDULE 2024 (LOCAL AUDITS) KENYA

Item	Amount
Audit fee per day/ per auditor (5-6 farmers per day per auditor)	Ksh.25,000 + VAT (16%)
Processing and Farm Report writing (per report)	Ksh.25,000 +VAT (16%)
Processing and Group Report writing (per report)	Ksh.35,000 +VAT (16%)
Certification fees	Ksh.25,000 +VAT
Subsistence allowance per auditor per day Subsistence allowance in Kenya per auditor per day (where there is over night) Subsistence in Kenya per auditor per day (no overnight)	Ksh.4,000 VAT Kshs 700 +VAT
Transport to be charged per Km at current AA rates	
Travel time of more than 4 hours	Kshs 5,000 +VAT
For KTDA refer to the tender signed agreement	

UEBT STANDARD FEES SCHEDULE 2024 (INTERNATIONAL AUDITS)

Form No.	Written by/date	Authorized by/date	Revision date (yyymmdd)	Page
AC 04x	EM/ 2012	SM/ 2014	140311	2 of 4

Item	Amount
Audit fee per day/ per auditor (5-6 farmers per day per auditor)	\$ 250
Processing and Farm Report writing (per report)	\$ 150
Processing and Group Report writing (per report)	\$ 400
Certification fees	\$ 350
Subsistence allowance per auditor per day In East Africa distances of more than 300kms where an overnight is necessary: This is option as client can pay for this directly	\$ 100
Outside East Africa	\$ 150
Transport cost will be invoiced at most current rates.	
Invoices for Vaccinations Visa and additional transport to RFA	At Cost
Travel time of more than 4 hours	\$ 50

4C FEES SCHEDULE 2024

Item	Cost
Inspector fee/ per day	\$ 350
Report writing fee	\$ 500
Subsistence allowance/day (distances where overnight is not necessary).	\$ 10
Subsistence allowance/night (distances where there is an overnight within Kenya) per auditor per day	\$ 40
Travel Time over 4 hrs travel	\$150
Subsistence allowance (distances outside Kenya where an overnight is necessary) per auditor per day	\$100-50 / day (depends on area)
Transport to be charged per Km at current AA rates in Kenya	
Invoices for Vaccinations, Courier, Visa and additional transport	At cost
Airfare reimbursed at cost for regional distances of over 500 km	At cost

C.A.F.E FEES SCHEDULE 2024

Item	Cost
Inspector fee/ per day	\$ 300
Report writing fee	\$ 400
Travel Time over 4 hrs travel	\$50
Subsistence allowance (distances outside Kenya where an overnight is necessary) per auditor per day	\$100
Transport/Flight	At cost

N/B Travel insurance, flight, transport, visa, translator’s fees and courier costs to be charged appropriately.

Extension of certificates, The lesser of; 5% of previous year’s invoice value across all standards or the respective Man-day rate subject to a minimum charge of Ksh.5,000 per extension.

Form No.	Written by/date	Authorized by/date	Revision date (yyymmdd)	Page
AC 04x	EM/ 2012	SM/ 2014	140311	3 of 4

SUBCONTRACTED STANDARDS:

1. CmiA – Refer to the framework contract document.
2. KTDA - Refer to the approved & current contract
3. FSS -Refer to the current approved contract

Form No.	Written by/date	Authorized by/date	Revision date (yymmdd)	Page
AC 04x	EM/ 2012	SM/ 2014	140311	4 of 4