

**GLOBALG.A.P./SPRING/GRASP FEES SCHEDULE Kenya 2022/2023**

| Item  | Amount   |
|---|--|
| <p>Audit fee per day/ per auditor</p> <ul style="list-style-type: none"> <li>This includes sight inspection and document audit where applicable.</li> <li>Single unit (s) for Option 1 inspection is one (1) day (but acreage or distance between production units will determine the actual time taken).</li> <li>For group inspection, number of days will be determined by the <math>\sqrt{\text{of members}}</math>. The QMS document audit will take an average of 6-8 hours and average of 3- 4 farmers will be inspected per day (depending on distribution).</li> <li>Working hours are 8 am to 5pm. Traveling is only allowed within working hours.</li> <li>Additional charges if combined with Albert Heijn</li> </ul> | <p><b>Ksh 25,000 + VAT (16%)</b></p> <p><b>Ksh 10,000 + VAT (16 %)</b></p> |
| Report processing   | <b>Ksh 10,000 + VAT (16%)</b>  |
| Certification fees  | <b>Kshs 15,000+ VAT (16%)</b>  |
| Subsistence and accommodation allowance per auditor per day (distances where an overnight is necessary)   | <b>Kshs 4,000</b>  |
| Subsistence allowance per auditor per day (Where there is no overnight stay).   | <b>Kshs 700</b>  |
| Transport to be charged per Km at current AA rates (Ksh.58 per Km)  |  |
| <p><b>Surveillance Costs- Option 1 (farm)</b></p> <p>15% of the professional fees for all option GG clients (cost shared amongst the clients)</p>   |  |
| <p><b>Surveillance costs- Option 2 (group of farmers)</b></p> <p>1 day - QMS audit<br/>1 day - IFA General + 4 farms (if any)</p> <p>Farms to be sampled (half square root of the initial certification).</p>   |  |

**GLOBALGAP/GRASP/SPRING FEES SCHEDULE 2022/2023 Outside Kenya**

| Item  | Amount        |
|---|---------------|
| Audit fee per day/ per auditor  | <b>\$ 250</b> |
| Administration and Report writing (per report)  | <b>\$ 350</b> |
| Subsistence allowance per auditor per day<br>In East Africa distances of more than 300kms where an overnight is necessary: This is option as client can pay for this directly                                 | <b>\$ 100</b> |
| Transport to be charged at cost or at Ksh.58 per Km where company vehicle is used   |               |
| <p><b>Surveillance Costs- Option 1 (farm)</b></p> <p>15% of the professional fees for all option GG clients (cost shared amongst the clients)</p>   |               |
| <p><b>Surveillance costs- Option 2 (group of farmers)</b></p> <p>1 day - QMS audit<br/>1 day - IFA General + 4 farms (if any)</p> <p>Farms to be sampled (half square root of the initial certification).</p> |               |

| Form No. | Written by/date | Authorized by/date | Revision date (yyymmdd) | Page   |
|----------|-----------------|--------------------|-------------------------|--------|
| AC 04x   | EM/ 2012        | SM/ 2014           | 220106                  | 1 of 5 |

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**ETP FEES SCHEDULE 2022/2023 local and external**

| Item   | Amount   |
|--|--|
| Audit fee per day per auditor<br>This includes sight inspection and document audit where applicable, and report writing.<br>Working hours are 8 am to 5pm. Traveling is only allowed within working hours. | <b>GBP 200</b>                                   |
| <b>Traveling time above 4 hours</b>  | <b>\$ 60</b>                                     |
| Report writing and processing  | <b>GBP 75</b>                                    |
| Subsistence and accommodation allowance per auditor per day (where an overnight is necessary)  | <b>\$ 50-Kenya) and \$ 100 (other countries)</b> |
| Subsistence allowance per auditor per day (Where there is no overnight stay).  | <b>\$ 15 (applies only for Kenya)</b>            |
| Transport cost will be invoiced at most current rates.   |  |

**RAINFOREST ALLIANCE FEES SCHEDULE 2022/2023 Kenya**

| Item   | Amount      |
|--|-------------|
| Audit fee per day/ per auditor (5-6) farmers per day per auditor)              | Kshs 25,000 |
| Processing and Farm Report writing (per report)                                | Ksh 15,000  |
| Processing and Group Report writing (per report)                               | ksh35,000   |
| Certification fees   | Kshs 25,000 |
| <b>Subsistence allowance per auditor per day</b>                               |             |
| Subsistence allowance in Kenya per auditor per day (where there is over night) | Kshs 4,000  |
| Subsistence in Kenya per auditor per day (no overnight)                        | Kshs 700    |
| Transport to be charged per Km at current AA rates                             |             |
| <b>Travel time of more than 4 hours</b>  | Kshs 5,000  |
| <b>For KTDA refer to the SIGNED Contract</b>                                   |             |

**RAINFOREST ALLIANCE FEES SCHEDULE 2022/2023 Outside Kenya**

| Item   | Amount        |
|--|---------------|
| Audit fee per day/ per auditor (5-6 farmers per day per auditor)   | <b>\$ 250</b> |
| Processing and Farm Report writing (per report)  | <b>\$ 150</b> |
| Processing and Group Report writing (per report)   | <b>\$ 400</b> |
| Certification fees   | <b>\$ 350</b> |
| <b>Subsistence allowance per auditor per day</b>   |               |
| In East Africa distances of more than 300kms where an overnight is necessary: This is option as client can pay for this directly | <b>\$ 100</b> |
| Transport cost will be invoiced at most current AA rates (Ksh.58/KM)   |               |
| Invoices for Vaccinations Visa and additional transport to RFA   | At Cost       |
| <b>Travel time of more than 4 hours</b>  | <b>\$ 50</b>  |

| Form No. | Written by/date | Authorized by/date | Revision date (yyymmdd) | Page   |
|----------|-----------------|--------------------|-------------------------|--------|
| AC 04x   | EM/ 2012        | SM/ 2014           | 220106                  | 2 of 5 |

**4C FEES SCHEDULE 2022/2023**

| Item   | Cost  |
|--|---|
| Inspector fee/ per day   | <b>\$ 350</b>                               |
| Report writing fee   | \$ 500                                      |
| Subsistence allowance/day (distances where overnight is not necessary).                              | <b>\$ 10</b>                                |
| Subsistence allowance/night (distances where there is an overnight within Kenya) per auditor per day | <b>\$ 40</b>                                |
| Travel Time over 4 hrs travel  | \$150                                       |
| Subsistence allowance (distances outside Kenya where an overnight is necessary) per auditor per day  | <b>\$100-50 / day<br/>(depends on area)</b> |
| Transport to be charged per Km at current AA rates in Kenya  |   |
| Invoices for Vaccinations , courier ,Visa and additional transport                                   | <b>At cost</b>                              |
| Airfare reimbursed at cost for regional distances of over 500 km                                     | <b>At cost</b>                              |

**C.A.F.E FEES SCHEDULE 2022/2023**

| Item  | Cost           |
|---|----------------|
| Inspector fee/ per day  | <b>\$ 300</b>  |
| Report writing fee  | \$ 400         |
| Travel Time over 4 hrs travel   | \$50           |
| Subsistence allowance (distances outside Kenya where an overnight is necessary) per auditor per day | <b>\$100</b>   |
| Transport/Flight  | <b>At cost</b> |

**N/B Travel insurance, flight, transport, visa and courier costs to be charged appropriately.**

Extension of certificates, The lesser of; 5% of previous year's invoice value across all standards or the respective Man-day rate.

**Current VAT rate is 16%.**

**SUBCONTRACTED STANDARDS**

- CmiA – Refer to the framework contract document.  
 KTDA - Refer to the approved & current contract  
 FSS - Refer to the current approved contract  
 PRE-ASSESSMENT/GAP ANALYSIS - the fee schedule for the standard shall apply.

| Form No. | Written by/date | Authorized by/date | Revision date (yyymmdd) | Page   |
|----------|-----------------|--------------------|-------------------------|--------|
| AC 04x   | EM/ 2012        | SM/ 2014           | 220106                  | 3 of 5 |

## ORGANIC FEE SCHEDULE

### 1. Introduction

The following rules apply for offers issued by AfriCert, or its branch offices that operate as AfriCert when and where applicable.

### 2. Inspection and Certification:

#### a) Inspection

Daily fees for inspection and report writing are charged according to the following table:

| Item   | Country                                    | Estimated cost  |
|--|--|---|
| Annual Certification fees                              | Kenya, Rwanda, Tanzania, Uganda, Ethiopia. | \$250 per day   |
| ICS audits (grower group)                              | Audit fees                                 | \$250 per day   |
| Scope expansion  | Review and audit per hour                  | \$250 per extension                                       |
| Pre assessments  | Kenya, Rwanda, Tanzania, Uganda, Ethiopia  | \$250 per day   |
| Trader Retailer, Markets                               | Kenya, Rwanda, Tanzania, Uganda, Ethiopia  | \$250, Annual fee, inspection, report writing, and Review |
| Sampling and Testing fee                               |  |   |
| Label approval   |  | \$20 per label  |
| Pesticide Residue Analysis                             | Kenya, Rwanda, Tanzania, Uganda, Ethiopia  | \$ 140 per sample   |
| Any Other Analysis                                     | Kenya, Rwanda, Tanzania, Uganda, Ethiopia  | \$215 per sample  |
| Qualitative sample for GMO testing                     | Kenya, Rwanda, Tanzania, Uganda, Ethiopia  | \$90 per sample   |
| Quantitative sample for GMO testing                    | Kenya, Rwanda, Tanzania, Uganda, Ethiopia  | \$150 per sample  |
| Logistical cost for sample testing                     |  | \$50 per operator/batch                                   |
| Farm inputs approval                                   |  | \$50 per input  |
| Transaction certificate and Certificate of inspection. | For export to the EU                       | \$50 per certificate                                      |
| Certificate extension or Modification                  |  | \$50 per certificate                                      |
| Air Travel   | Economy class only                         | At cost   |
| Land travel  |  | At cost / operator  |
| Additional office work                                 | As applicable                              | \$50 per hour   |

\*Audit days for junior auditors may be invoiced at a lower daily rate, where applicable. This applies to large smallholder grower groups.

#### b) Travel days

Travel days if more than 3 hours are calculated and invoiced at 50 % of the daily fee for the respective country.

#### c) Quotation

A quotation which shall be send to the operator shall comprise of the following, inspection fee

| Form No. | Written by/date | Authorized by/date | Revision date (yyymmdd) | Page   |
|----------|-----------------|--------------------|-------------------------|--------|
| AC 04x   | EM/ 2012        | SM/ 2014           | 220106                  | 4 of 5 |

plus overheads, license fee, travel expenses including food and accommodation. An indication of the cost of the additional inspections or other additional work that may become necessary, such as the findings of a requirements for residues or other serious non-compliances, and including the cost of sample analysis.

AfriCert will normally ask for 75 % of the total quotation on signing the certification contract. In some cases, this percentage can be higher. The remaining parts of the quotation plus the items that are not included in the offer are charged before communicating the certification decision. AfriCert will try to minimize travel expenses, e.g. by combining several inspections into one inspection trip; in such cases the costs will be split on a pro-rata basis among the involved parties. Furthermore, AfriCert will only use economy class for travelling and look for reasonable accommodation.

If the operator decides to withdraw from certification after the inspection has already been carried out, the prepayment will not be refunded.

### 3. Transaction Certificates (TCs) respectively Certificates of Inspection (COI)

Fees for sending or shipping documents, the original will be invoiced in addition as described in the above schedule. If amendments or changes to a TC / COI are required due to mistakes / wrong information provided by the applicant, these will be invoiced in addition to the original one.

### 5. Additional inspections

Additional inspections (announced or unannounced) may be conducted for several reasons:

- Most certification programs require a certain percentage (mostly 10%) of operations to be subject to additional inspections. The operations are selected based on a risk analysis.
- Follow-up on corrective actions: If many, or very substantial non-conformities are found during the annual inspection, paperwork is often not sufficient for verifying if the proposed corrective actions are effective. In such cases, an additional inspection becomes necessary.
- Follow-up on complaints: If third parties (accreditation bodies, other certifiers, standard owners, companies, consumers) present complaints about a AfriCert client, and AfriCert finds the complaint to be justified, an additional onsite inspection will be carried out. In most and frequent cases are pesticide residue findings in organic food.

Such additional inspections will be invoiced to the client, at the price of the daily fees for the inspection plus the respective time for reviewing the report and following up on the complaint at a price of 50 Usd per hour.

### 6. Additional Office Work at AfriCert office

Additional office work may include:

- Follow-up on complaints
- Adding products to be included on a certificate
- Appeals against certification decision presented by the client (provided the appeal is not justified)
- Such additional office work is invoiced at handling fees of 50 Usd per hour.

| Form No. | Written by/date | Authorized by/date | Revision date (yyymmdd) | Page   |
|----------|-----------------|--------------------|-------------------------|--------|
| AC 04x   | EM/ 2012        | SM/ 2014           | 220106                  | 5 of 5 |