

This document is a guide when making quotations and invoicing.

GLOBALG.A.P. / GRASP FEES SCHEDULE Kenya 2020

Item	Amount
Audit fee per day/ per auditor <ul style="list-style-type: none"> This includes sight inspection and document audit where applicable. Single unit (s) for Option 1 inspection is one (1) day (but acreage or distance between production units will determine the actual time taken). For group inspection, number of days will be determined by the $\sqrt{\text{of members}}$. The QMS document audit will take an average of 6-8 hours and average of 2- 3 farmers will be inspected per day (depending on distribution). Working hours are 8 am to 5pm. Traveling is only allowed within working hours. Additional charges if combined with Albert Heijn 	Ksh 25,000 + VAT (16%) Ksh 10,000 + VAT (16 %)
Report processing	Ksh 10,000 + VAT (16%)
Certification fees	Kshs 15,000+ VAT (16%)
Subsistence and accommodation allowance per auditor per day (distances where an overnight is necessary)	Kshs 4,000
Subsistence allowance per auditor per day (Where there is no overnight stay).	Kshs 700
Transport to be charged per Km at current AA rates	
GG / GRASP FEES- Please check with the Technical Manager/ Scheme Manager for current fees	

GLOBALGAP / GRASP FEES SCHEDULE 2020 Outside Kenya

Item	Amount
Audit fee per day/ per auditor	\$ 400
Administration and Report writing (per report)	\$ 350
Subsistence allowance per auditor per day In East Africa distances of more than 300kms where an overnight is necessary: This is option as client can pay for this directly	\$ 100
Outside East Africa	\$ 150
Transport to be charged at cost	
GG / GRASP FEES- Please check with the Technical Manager/ Scheme Manager for current fees	

UTZ CERTIFIED FEES SCHEDULE 2020 Kenya

Item	Amount
Audit fee per day/ per auditor <ul style="list-style-type: none"> This includes sight inspection and document audit where applicable. Estate inspection acreage or distance between production units will determine the actual time taken. For Co-operative inspection, number of days will be determined by the $\sqrt{\text{of members}}$. The QMS document audit will take an average of 6-8 hours and average of 5-7 farmers will be inspected per day (depending on distribution). Working hours are 8 am to 5pm. Traveling is only allowed within working hours. 	Kshs 25,000 + VAT (16%)
Processing fees and report writing per unit -----Ksh/report	Ksh 10,000 + VAT
Subsistence and accommodation allowance per auditor per day	Kshs 4,000

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(distances where an overnight is necessary)	
Certification fees	Kshs 25,000
Subsistence allowance per auditor per day (where there is no over night)	Kshs 700
Transport to be charged per Km at current AA rates	

UTZ CERTIFIED FEES SCHEDULE 2020 Outside Kenya

Item	Amount
Audit fee per day/ per auditor	\$ 300, \$ 280 for Ghana, CDI and Nigeria
Report processing	\$ 150
Certification fees	\$ 300
Subsistence allowance per auditor per day In East Africa distances of more than 300kms where an overnight is necessary: This is option as client can pay for this directly Outside East Africa	\$ 100 \$ 150
Transport cost will be invoiced at most current rates.	
Travel time of more than 4 hours	\$ 50

ETP FEES SCHEDULE 2020 local and external

Item	Amount
Audit fee per day per auditor This includes sight inspection and document audit where applicable, and report writing. Working hours are 8 am to 5pm. Traveling is only allowed within working hours.	GBP 200
Traveling time above 4 hours	\$ 60
Report writing and processing	GBP 75
Subsistence and accommodation allowance per auditor per day (where an overnight is necessary)	\$ 50-Kenya) and \$ 100 (other countries)
Subsistence allowance per auditor per day (Where there is no overnight stay).	\$ 15 (applies only for Kenya)
Transport cost will be invoiced at most current rates.	

Rainforest Alliance FEES SCHEDULE 2020 Kenya

Item	Amount
Audit fee per day/ per auditor (5-6) farmers per day per auditor)	Kshs 25,000
Processing and Farm Report writing (per report)	Ksh 25,000
Processing and Group Report writing (per report)	ksh35,000
Certification fees	Kshs 25,000
Subsistence allowance per auditor per day Subsistence allowance in Kenya per auditor per day (where there is over night) Subsistence in Kenya per auditor per day (no overnight)	Kshs 4,000 Kshs 700
Transport to be charged per Km at current AA rates	
Travel time of more than 4 hours	Kshs 5,000

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For KTDA refer to the tender award document

Rainforest Alliance FEES SCHEDULE 2020 Outside Kenya

Item	Amount
Audit fee per day/ per auditor (5-6 farmers per day per auditor)	\$ 300, 280 for Ghana, CDI, Nigeria
Processing and Farm Report writing (per report)	\$ 150
Processing and Group Report writing (per report)	\$ 400
Certification fees	\$ 350
Subsistence allowance per auditor per day In East Africa distances of more than 300kms where an overnight is necessary: This is option as client can pay for this directly Outside East Africa	\$ 100 \$ 150
Transport cost will be invoiced at most current rates.	
Invoices for Vaccinations Visa and additional transport to RFA	At Cost
Travel time of more than 4 hours	\$ 50

4C FEES SCHEDULE 2020

Item	Cost
Inspector fee/ per day	\$ 350
Report writing fee	\$ 500
Subsistence allowance/day (distances where overnight is not necessary).	\$ 10
Subsistence allowance/night (distances where there is an overnight within Kenya) per auditor per day	\$ 40
Travel Time over 4 hrs travel	\$150
Subsistence allowance (distances outside Kenya where an overnight is necessary) per auditor per day	\$100-50 / day (depends on area)
Transport to be charged per Km at current AA rates in Kenya	
Invoices for Vaccinations, priscillearielle@gmail.comcourier, Visa and additional transport	At cost
Airfare reimbursed at cost for regional distances of over 500 km	At cost

LEAF (Kenya) 2020

Item	Amount USD
Evaluation fee per day----- Working hours are 8 am to 5pm. Traveling is only allowed within working hours.) Distanced of more than half day travel translate to a half day charge	400 + VAT (16%)
Processing fees and report writing per unit	100+ VAT (16%)
Certification fees per unit	250 + VAT (16%)
Subsistence and accommodation allowance per auditor per day distances where an overnight is necessary	Kshs 4,000
Subsistence allowance per auditor per day (Where there is no overnight stay).	Kshs 700
Transport to be charged per Km at current AA rates	
LEAF fees according to current schedule -2020	

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LEAF FEES- Please check with the Technical Manager/ Scheme Manager for current fees

LEAF Outside Kenya 2020

Item	Amount
Evaluation fee per day----- Working hours are 8 am to 5pm. Traveling is only allowed within working hours.) Distanced of more than half day travel translate to a half day charge	USD 500
Processing fees and report writing per unit Certification fees per unit	USD 100 USD 250
Subsistence allowance In East Africa distances of more than 300kms where an overnight is necessary: This is option as client can pay for this directly Outside East Africa	\$ 100 \$ 150
LEAF fees	As Above

C.A.F.E FEES SCHEDULE 2020

Item	Cost
Inspector fee/ per day	\$ 300
Report writing fee	\$ 400
Travel Time over 4 hrs travel	\$50
Subsistence allowance (distances outside Kenya where an overnight is necessary) per auditor per day	\$100
Transport/Flight	At cost

N/B Travel insurance, flight, transport, visa, translator's fees and courier costs to be charged appropriately.

Extension of certificates, The lesser of; 5% of previous year's invoice value across all standards or the respective Man-day rate.

SUBCONTRACTED STANDARDS

CmiA –Refer to the framework contract document.

KTDA-Refer to the approved & current contract

FSS -Refer to the current approved contract

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