

This document is a guide when making quotations and invoicing and not to be sent to the client.

**GLOBALG.A.P. / GRASP FEES SCHEDULE Kenya and Outside Kenya 2021**

Item	Amount
Audit fee per day/ per auditor <ul style="list-style-type: none"> <li>• This includes sight inspection and document audit where applicable.</li> <li>• Single unit (s) for Option 1 inspection is one (1) day (but acreage or distance between production units will determine the actual time taken).</li> <li>• For group inspection, number of days will be determined by the <math>\sqrt{\text{of members}}</math>. The QMS document audit will take an average of 6-8 hours and average of 2- 3 farmers will be inspected per day (depending on distribution).</li> <li>• Working hours are 8 am to 5pm. Traveling is only allowed within working hours.</li> <li>• Additional charges if combined with Albert Heijn</li> </ul>	<b>Ksh 25,000 + VAT (16%)</b>  <b>Ksh 10,000 + VAT (16 %)</b>
Report processing	<b>Ksh 10,000 + VAT (16%)</b>
Certification fees	<b>Kshs 15,000+ VAT (16%)</b>
Subsistence and accommodation allowance per auditor per day (distances where an overnight is necessary)	<b>Kshs 4,000 + VAT (16%)</b>
Subsistence allowance per auditor per day (Where there is no overnight stay).	<b>Kshs 700 + VAT (16%)</b>
Transport to be charged per Km at current AA rates	
<b>GG / GRASP FEES- Please check with the Technical Manager/ Scheme Manager for current fees</b>	

**GLOBALGAP / GRASP FEES SCHEDULE 2021 Outside Kenya**

Item	Amount
Audit fee per day/ per auditor	<b>\$ 250</b>
Administration and Report writing (per report)	<b>\$ 350</b>
Subsistence allowance per auditor per day In East Africa distances of more than 300kms where an overnight is necessary: This is option as client can pay for this directly	<b>\$ 100</b>
Outside East Africa	<b>\$ 150</b>
Transport to be charged at cost	
<b>GG / GRASP FEES- Please check with the Technical Manager/ Scheme Manager for current fees</b>	

Form No.	Written by/date	Authorized by/date	Revision date (yymmdd)	Page
AC 04x	MK/ 2021	MK/ 2021	140311	1 of 3

**Rainforest Alliance FEES SCHEDULE in Kenya 2021**

Item	Amount
Audit fee per day/ per auditor (5-6) farmers per day per auditor)	Kshs 25,000+ VAT
Processing and Farm Report writing (per report)	25,000 ksh + VAT
Processing and Group Report writing (per report)	35,000 ksh + VAT
Certification fees	Kshs 25,000+ VAT
<b>Subsistence allowance per auditor per day</b>	
Subsistence allowance in Kenya per auditor per day (where there is over night)	Kshs 4,000+VAT
Subsistence in Kenya per auditor per day (no overnight)	Kshs 700+VAT
Transport to be charged per Km at current AA rates	
<b>Travel time of more than 4 hours</b>	Kshs 5,000
<b>For KTDA refer to the tender award document</b>	

**Rainforest Alliance FEES SCHEDULE Outside Kenya 2021**

Item	Amount
Audit fee per day/ per auditor (5-6 farmers per day per auditor)	\$ 250
Processing and Farm Report writing (per report)	\$ 150
Processing and Group Report writing (per report)	\$ 400
Certification fees	\$ 350
<b>Subsistence allowance per auditor per day</b>	
In East Africa distances of more than 300kms where an overnight is necessary: This is option as client can pay for this directly	\$ 100
Outside East Africa	\$ 150
Transport cost will be invoiced at most current rates.	
Invoices for Vaccinations Visa and additional transport to RFA	At Cost
<b>Travel time of more than 4 hours</b>	\$ 50

**C.A.F.E FEES SCHEDULE in Kenya 2021**

Item	Cost
Inspector fee/ per day	Kshs 25,000+ VAT
Report writing fee	Kshs 40,000+ VAT
Travel Time over 4 hrs travel	Kshs 5,000
Subsistence allowance (distances outside Kenya where an overnight is necessary) per auditor per day	Kshs 4,000+VAT
Transport/Flight	<b>At cost</b>

Form No.	Written by/date	Authorized by/date	Revision date (yymmdd)	Page
AC 04x	MK/ 2021	MK/ 2021	140311	2 of 3

**C.A.F.E FEES SCHEDULE outside Kenya 2021**

Item	Cost
Inspector fee/ per day	<b>\$ 250</b>
Report writing fee	\$ 400
Travel Time over 4 hrs travel	\$50
Subsistence allowance (distances outside Kenya where an overnight is necessary) per auditor per day	<b>\$100</b>
Transport/Flight	<b>At cost</b>

**N/B Travel insurance, flight, transport, visa, translator's fees and courier costs to be charged appropriately.**

**Extension of certificates, the lesser of 5% of previous year's invoice value or the man day rate across all standards.**

**SUBCONTRACTED STANDARDS**

**CmiA –Refer to the framework contract document.**

**KTDA-Refer to the approved & current contract**

**FSS -Refer to the current approved contract**

Form No.	Written by/date	Authorized by/date	Revision date (yymmdd)	Page
AC 04x	MK/ 2021	MK/ 2021	140311	3 of 3